



REPUBLIC OF KENYA

NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND

BARINGO NORTH CONSTITUENCY

PROPOSED CONSTRUCTION OF OSSEN CHIEFS OFFICE

PO.BOX 100-30401

KABARTONJO,

BARINGO NORTH SUB-COUNTY

[BARINGO COUNTY]

BILL OF QUANTITIES

PREPARED/ISSUED BY:
REGIONAL WORKS OFFICE
STATE DEPARTMENT FOR PUBLIC WORKS
P.O. BOX 660-20100,
NAKURU.

AUGUST, 2026

REGIONAL WORKS OFFICE
STATE DEPARTMENT FOR PUBLIC WORKS
P.O.BOX 660 – 20100, NAKURU



REPUBLIC OF KENYA



NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND

BARINGO NORTH CONSTITUENCY

PROPOSED CONSTRUCTION OF OSSEN CHIEFS OFFICE

AT

BARINGO COUNTY.

TENDER DOCUMENTS

Supplied as part of the Invitation to Tender (ITT) No.....

Contract No.

Prepared by:

State Department for Public Works

P.O Box 660-20100,

NAKURU.

The contract for the above-mentioned works entered into this..... day of 2026 by the undersigned refers to these Tender Documents and the Ministry of Lands, Public Works, Housing and Urban Development and public General Specification dated March, 1976 (together with any amendments issued thereto) shall be read and construed as part of the said contract.

.....
THE CONTRACTOR

.....
THE SECRETARY
OSSEN CHIEFS OFFICE

Date:

Date:

SPECIAL NOTES

The Contractor is required to check the numbers of the pages of these Bills of Quantities and should he find any missing or in duplicate or figures indistinct he must inform the Principal Secretary for State Department for Public Works, Head Office, Ngong Road, Nairobi at once and have the same rectified.

Should the Contractor be in doubt about the precise meaning of any item or figure for any reason whatsoever, he must inform the Principal Secretary, State Department for Public Works, Head Office in order that the correct meaning may be decided before the date for submission of tenders.

No liability will be admitted nor claim allowed in respect of errors in the Contractor's Tender due to mistakes in the specifications, which should have been rectified in the manner, described above.



P.O. BOX 220-20100 NAKURU

REQUEST FOR QUOTATION FOR PROPOSED CONSTRUCTION OF
OSSEN CHIEFS OFFICE BARINGO NORTH .

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.

RFQ NO:.....

REQUEST FOR QUOTATIONS (RFQ)

TO..... ,

P.O Box

.....

FROM: OSSEN CHIEFS OFFICE .

QUOTATION NAME: PROPOSED CONSTRUCTION OF OSSEN CHIEFS OFFICE ,BARINGO COUNTY.

REF:

1. The PMC MEMBERS OSSEN CHIEFS OFFICE invites you to submit quotations for PROPOSED CONSTRUCTION OF OSSEN CHIEFS OFFICE BARINGO COUNTY indicated in detail in "Table A. Schedule of Requirements and Specifications". The quotation shall follow the instructions and documents in this RFQ document and shall be in English Language. Tenderers may obtain further information during office hours 8.00am to 5.00pm at the address given below.
2. Quotations shall be submitted in accordance with the instruction in Part 1: Quotation Procedures and in a sealed envelope clearly indicating name and address of tenderer, the quotation name and title and must reach the Procuring Entity at the address indicated below not later than *[indicate date and time]*. Quotations can be delivered by registered mail, courier or hand delivery at the tenderer's option. Late quotations shall be rejected.
3. Any enquiries regarding this quotation may be addressed to
THE SECRETARY,
OSSEN CHIEFS OFFICE ,
P.O. Box .

The Office shall only respond to enquiries by.....,2026.
4. Any resulting contract shall be subject to the terms and conditions detailed in Part 3: Contract.
5. Please inform by email or express mail the undersigned within 24 hours of receipt of this RFQ if you will not be submitting a quotation.

Address for Submission of Quotations.

Name of Procuring Entity: PMC MEMBERS OSSEN CHIEFS OFFICE

Mailing Address: P.O. Box 100-30401

Physical address: .

All quotations Must be delivered and registered at the Procurement Office,

PART 1: INSTRUCTIONS TO TENDERERS

1. Tenderers are advised to read carefully these instructions and the Conditions of Contract in Part 3: Contract, before preparing the quotation. The standard forms in this RFQ may be photocopied for completion but the Tenderer is responsible for their accurate reproduction. The term Tenderer shall mean the firm or person invited to submit a quotation. The term Quotation herein shall mean the quotation submitted as usually understood in public procurement.
2. Validity of Quotations: The quotation will be held valid for 30 days from the date of submission.
3. The Quotation shall consist of completed Tables A, B and C and the Form of Quotation all indicated in Part 2 of this Request for Quotations, and documents to evidence Eligibility and Conformity to Technical Specifications.
4. Sealing and Marking of Quotations: Quotations in one "one original" should be sealed in a single envelope, clearly marked with the Quotation Reference Number in the RFQ, the Tenderer's name and the name of the Procuring Entity. Envelopes should be sealed in such a manner that opening and resealing cannot be achieved undetected.
5. Submission of Quotations: Quotations, and any alternatives if allowed as per Item 11 below, should be submitted to the address below, on or before the date and time indicated in sub-item 4 below. Late quotations will be rejected.

Address for Submission of Quotations.

Name of Procuring Entity: PMC MEMBERS OSSEN CHIEFS OFFICE

Address: P.O. Box P.O. BOX 100-30401
KABARTONJO

Physical address: BARINGO NORTH.

*All quotations must be delivered and registered at the Procurement Office located at

.....
Date of Submission (deadline) Time of Submission (deadline): 10.00am.

6. Opening of Quotations: Quotations will be opened immediately after the closing date and time specified in item 5 (4) above, by at least three appointed officials of the Procuring Entity.
7. Tenderer Eligibility: Tenderer must submit Documentary evidence to show His/her eligibility to be awarded a contract.
8. Invitation not transferable: This invitation is not transferable to other firms or individuals not so invited.
9. Goods Eligibility: Tenderer must submit as evidence documents to show the country of origin of any good to be supplied or incorporated in the work or services
10. Technical Specifications: Documentary evidence to show that the goods meet the technical specifications.
11. Alternative Quotations: Tenderers are not permitted to submit alternative quotations for goods/alternative technical solutions for specified parts of the Works. Only the alternatives, if any, of the Tenderer with the winning quotation conforming to the basic technical requirements shall be considered by the Procuring Entity.
12. Currency: Quotations shall be priced in Kenya Shillings. Quotations in other currencies will be rejected if not allowed. The Procuring Entity shall not allow quotations in foreign currency.
13. Evaluation of Quotations: The evaluation of quotations will be conducted using the procedure set out below:

EVALUATION CRITERIA – BUILDERS WORK

1. Preliminary examination to determine Tenderer eligibility:

- I. Dully signed and stamped Valid trading license.;
- II. Dully signed and stamped Certificate of registration/Incorporation,
- III. Dully signed and stamped Valid Tax Compliance Certificate.
- IV. Copy of recent CR12/CR13 Form issued not earlier than 12 Months from tender advertisement date.
- V. Dully signed and stamped Current NCA registration certificate (NCA 8 and above in Builder's work)
- VI. Dully signed and stamped current class of practicing license for NCA for the above registration certificates.
- VII. Dully signed and stamped Form of Quotation.
- IX. Dully signed and stamped Schedule of requirements table.
- X. Dully signed and stamped Form for disclosure of interest.
- XI. Dully signed and stamped certificate of independent quotation determination
- XII. Dully signed and stamped self-declaration form
- XIII. Dully signed and stamped Tender Securing Declaration Form
- XIV. Dully signed, dated and stamped summary page

Quotations failing this stage will be rejected and not considered in next stage.

2. Technical examination

- | | |
|--|-----------|
| i. Key Personel | PASS/FAIL |
| ii. Contract Completed in the last Three years (2) | PASS/FAIL |
| iii. Schedules of contractor's equipment | PASS/FAIL |
| iv. Evidence of financial resources..... | PASS/FAIL |

OVERALL REMARKS

PASS/FAIL

The detailed scoring plan shall be as shown in table 1.

Item	Description	Remarks
1	Key Personnel (Attach evidence)	PASS/FAIL
	a) Director of the firm	PASS/FAIL
	b) At least 1No. degree/diploma holder of key personnel in relevant construction field With over 2 years relevant experience	PASS/FAIL
	c) At least 1No certificate holder of key personnel in relevant field With over 2 years relevant experience	PASS/FAIL
	d) At least 1No artisan (trade test certificate in relevant field)	PASS/FAIL
	With over 2 years relevant experience	
2	Contracts completed in the last three (3) years-Provide Evidence of (Contract Award, Contract agreement and Completion Certificate) a) 2 No. Projects of similar nature, complexity or magnitude or	PASS/FAIL
3	Schedule of contractor's equipment and transport (proof or evidence of ownership/Lease) At least 3 no. relevant equipment for work being tendered (Pick up, drills, steel trowel and tile cutter)	PASS/FAIL
4	Financial report	
	a) Evidence of Financial Resources (Current bank statements signed and stamped by the Bank.)	PASS/FAIL
REMARKS		

Any bidder who FAILS in any of the above requirements shall not be evaluated further

2. Financial comparison of quotations to determine the lowest evaluated quotation

14. Lowest Evaluated Quotation: The lowest evaluated quotation shall be recommended for award of contract.

15. Award of contract: Award of contract shall be by placement of a Letter of Acceptance or Local Purchase Order in accordance with Part 3: Contract. The currency of award and payment shall be currency in which the quotation was submitted. Unsuccessful tenderers who responded will be notified of the accepted quotation, indicating the name and the amount of the accepted quotation

16. Right to Reject: The Procuring Entity reserves the right to accept or reject any quotation or to cancel the quotation process and reject all quotations at any time prior to contract award.

QUOTATION AND QUALIFICATION DOCUMENTS

Instructions to Tenderers. Tenderers must complete and submit as part of the Form of quotation.

- (i) SCHEDULE OF REQUIREMENTS TABLE
- (ii) FORM FOR DISCLOSURE OF INTEREST
- (iii) CERTIFICATE OF INDEPENDENT QUOTATION DETERMINATION
- (iv) SELF-DECLARATION FORM
- (v) FOREIGN TENDERER 40% RULE *(where provided)*

FORM OF QUOTATION [To be completed by Tenderer]

Quotation Addressed to (<i>Procuring Entity</i>)	
Date of Quotation	
Quotation Reference Number:	
Subject of Quotation	

- 1 We have examined and have no reservations to the Request for Quotation document, and understand its full content and intent.
 - 2 In compliance with your request for quotations dated_____, referenced above, we offer to _____(*specify complete the works*) to cover and conform to our pricing listed in the attached in Table B. Quotation Submission TABLE at a total price of Kenya Shillings_____.
- (in words) _____
- 3 We confirm that we are eligible to participate in public procurement and meet the eligibility criteria specified in
Part 1: INSTRUCTIONS TO TENDERERS.
 - 4 We also confirm that the.....(*works to be constructed*) conform to the SCHEDULE OF REQUIREMENTS TABLE below and in conformity with technical specifications listed in PART2: SCHEDULE OF REQUIREMENTS of this RFQ Document.

5. We undertake to adhere by the Code of Ethical Conduct for Suppliers, Contractors and Service Providers, copy available from www.ppra.go.ke during the procurement process and the execution of any resulting contract.
6. We confirm that the prices quoted are fixed and firm for the duration of the validity period and performance of the contract and will not be subject to revision or variation.
7. The validity period of our quotation is: 30 days from the time and date of the submission deadline.
8. We confirm we are not submitting any other Quotation as an individual or firm, and we are not participating in any other Quotation as a Joint Venture member or as a subcontractor.
9. We, along with any of our subcontractors, suppliers, Engineer, manufacturers, or service providers for any part of the contract, are not subject to, and not controlled by any entity or individual that is subject to a temporary suspension or a debarment imposed by the Public Procurement Regulatory Authority or any other entity of the Government of Kenya, or any international organization.
10. We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf engages in any type of Fraud and Corruption.
11. We hereby certify and confirm that the Quotation is genuine, non-collusive and made with the intention of accepting the contract if awarded. To this effect we have signed the "Certificate of Independent Quotation Determination" attached below.
12. We, the Tenderer, have completed fully and signed the FORM FOR DISCLOSURE OF INTEREST- interest of the firm in the Procuring Entity, attached below.
- The Delivery/Completion period offered is: _____ days from date of acceptance of Quotation.
- The warranty period offered is _____ weeks.
- Quotation Authorized by:

Name and designation _____

Signature: _____

i) SCHEDULE OF REQUIREMENTS TABLE

(Procuring Entity will complete the list of items to be same as those on Part 2 Table A. Schedule of Requirements and Technical Specifications and tenderer should complete columns D and E).

A Item	B Description of works/services (<i>Procuring Entity to select one</i>)	C Quantity	D Unit price	E Total Price in Ksh
1				
2				
3				
TOTAL TENDER SUM IN KES.				

Signature:_____

And seal/Stamp

Name:_____

Position:

Authorized for and on behalf of (*specify name of tenderer*) _____

Date _____

ii) FORM FOR DISCLOSURE OF INTEREST - Interest of the Firm in the Procuring Entity.

- i) Are there any person/persons in (Name of Procuring Entity) who has/have an interest or relationship in this firm? Yes/No.....

If yes, provide details as follows.

	Names of Person	Designation in Procuring Entity	Interest or Relationship Tenderer
1			
2			
3			

ii) Conflict of interest disclosure

	Type of Conflict	Disclosure YES OR NO	If YES provide details of the relationship with Tenderer
1	Tenderer is directly or indirectly controls, is controlled by or is under common control with another tenderer.		
2	Tenderer receives or has received any direct or indirect subsidy from another tenderer.		
3	Tenderer has the same legal representative as another tenderer		
4	Quotation has a relationship with another tenderer, directly or through common third parties, that puts it in a position to influence the quotation of another tenderer, or influence the decisions of the Procuring Entity regarding this quotation process.		
5	Any of the Tenderer's affiliates participated as a consultant in the preparation of the design or technical specifications of the works that are the subject of the quotation.		
6	Tenderer would be providing goods, works, non-consulting services or consulting services during implementation of the contract specified in this Quotation Document.		
7	Tenderer has a close business or family relationship with a professional staff of the Procuring Entity who are directly or indirectly involved in the preparation of the Quotation document or specifications of the Contract, and/or the Quotation evaluation process of such contract.		
8	Tenderer has a close business or family relationship with a professional staff of the Procuring Entity who would be involved in the implementation or supervision of the Contract.		
9	Has the conflict stemming from such relationship stated in item 7 and 8 above been resolved in a manner acceptable to the Procuring Entity throughout the quotation process and execution of the		

iii) **Certification**

On behalf of the Tenderer, I certify that the information given above is complete, current and accurate as at the date of submission.

Full Name_____

Title or Designation_____

(Signature)

_____)_____
(Date)

iv) CERTIFICATE OF INDEPENDENT QUOTATION DETERMINATION

I, the undersigned, in submitting the accompanying Letter of quotation to the _____

_____ [Name of Procuring Entity] for: _____

_____ [Name and number of quotation] in response to the request for tenders made by:

_____ [Name of Tenderer] do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of [Name of Tenderer] that:

1. I have read and I understand the contents of this Certificate;
2. I understand that the Tenderer will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am the authorized representative of the Tenderer with authority to sign this Certificate, and to submit the quotation on behalf of the Tenderer;
4. For the purposes of this Certificate and the quotation, I understand that the word "competitor" shall include any individual or organization, other than the Tenderer, whether or not affiliated with the Tenderer, who:
 - a) has been requested to submit a quotation in response to this request for quotations;
 - b) could potentially submit a quotation in response to this request for quotations based on their qualifications, abilities or experience;
5. The Tenderer discloses that [check one of the following, as applicable]:
 - a) The Tenderer has arrived at the quotation independently from, and without consultation, communication, agreement or arrangement with, any competitor;
 - b) The Tenderer has entered into consultations, communications, agreements or arrangements with one or more competitors regarding this request for quotations, and the Tenderer discloses, in the attached document(s), complete details thereof, including the names of the competitors and the nature of, and reasons for, such consultations, communications, agreements or arrangements;
6. In particular, without limiting the generality of paragraphs (5)(a) or (5)(b) above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - a) prices;
 - b) methods, factors or formulas used to calculate prices;
 - c) the intention or decision to submit, or not to submit, a quotation; or
 - d) the submission of a quotation which does not meet the specifications of the request for quotations; except as specifically disclosed pursuant to paragraph (5) (b) above;
7. In addition, there has been no consultation, communication, agreement or arrangement with any competitor regarding the quality, quantity, specifications or delivery particulars of the works or services to which this request for tenders relates, except as specifically authorized by the procuring authority or as specifically disclosed pursuant to paragraph (5)(b) above;
8. The terms of the quotation have not been, and will not be, knowingly disclosed by the Tenderer, directly or indirectly, to any competitor, prior to the date and time of the official quotation opening, or of the awarding of the Contract, whichever comes first, unless otherwise required by law or as specifically disclosed pursuant to paragraph (5)(b) above.

Name _____

Title _____

Date _____

v) SELF-DECLARATION FORM

We, the Tenderer _____ (*insert name*) submitting our Quotation in respect of Quotation

No _____ for
(*insert quotation*

Title Description) for _____ (*insert Name of Procuring Entity*)

DECLARE AS FOLLOWS:

That, We the Tenderer including any entity or individual that directly or indirectly controls, is controlled by or is under common control with us, and any subcontractors, suppliers, project managers, consultants, manufacturers, service providers, agents, individuals, or any other party involved or to be involved for any part of the processes of procurement and contract execution related to the above quotation:

a) have not engaged/will not engage in any corrupt or fraudulent practices in the processes of procurement and contract execution related to the above quotation as defined and/or described in the following:

i) the RFQ for the above Quotation;

ii) Kenya's Public Procurement and Asset Disposal Act, 2015) and its attendant Regulations;

iii) Kenya's Anti-Corruption and Economic Crimes Act, 2013; and iv) any such other Acts or Regulations of Government of Kenya;

b) have not offered/will not offer any inducement to any member of the board, management, staff and/or employees and/or agents of..... (*name of the procuring entity*);

c) Have not engaged/will not engage in any collusive or corrosive practice with other tenderers participating in the subject quotation;

d) Have not been sanctioned or debarred by any entity from participation in public procurement proceedings of Kenya.

That, what is deponed to herein above is true to the best of our knowledge, information and belief.

Name of the Tenderer: [*Insert complete name of tenderer signing the quotation*]

Name of the person duly authorized to sign the quotation on behalf of the Tenderer: [*Insert complete name of person duly authorized to sign the quotation*]

Title of the person signing the Quotation [*Insert complete title of the person signing the quotation*]

Signature of the person named above: [*Insert signature of person whose name and capacity are shown above*]

TENDER-SECURING DECLARATION FORM

[The Bidder shall complete this Form in accordance with the instructions indicated]

Date:*[insert date (as day, month and year) of Tender Submission]* Tender No *[insert number of tendering process]* To: *[insert complete name of Purchaser]*
I/We, the undersigned, declare that:

- 1 I/We understand that, according to your conditions, bids must be supported by a Tender-Securing Declaration.
- 2 I/We accept that I/we will automatically be suspended from being eligible for tendering in any contract with the Purchaser for the period of time of *[insert number of months or years]* starting on *[insert date]*, if we are in breach of our obligation(s) under the bid conditions, because we – (a) have withdrawn our tender during the period of tender validity specified by us in the Tendering Data Sheet; or (b) having been notified of the acceptance of our Bid by the Purchaser during the period of bid validity, (i) fail or refuse to execute the Contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the instructions to tenders.
- 3 I/We understand that this Tender Securing Declaration shall expire if we are not the successful Tenderer(s), upon the earlier of:
 - a) our receipt of a copy of your notification of the name of the successful Tenderer; or
 - b) thirty days after the expiration of our Tender.
- 4 I/We understand that if I am/we are/in a Joint Venture, the Tender Securing Declaration must be in the name of the Joint Venture that submits the bid, and the Joint Venture has not been legally constituted at the time of bidding, the Tender Securing Declaration shall be in the names of all future partners as named in the letter of intent.

Signed Capacity / title

(director or partner or sole proprietor, etc.) Name:

..... Duly

authorized to sign the bid for and on behalf of: *[insert complete name of Tenderer]*

Dated on day of *[Insert date of signing]* Seal or stamp

PART 2: SCHEDULE OF REQUIREMENTS

TABLE A. SCHEDULE OF REQUIREMENTS, TECHNICAL SPECIFICATIONS

Table A. SCHEDULE OF REQUIREMENTS AND TECHNICAL SPECIFICATIONS (SEE ATTACHED THE BILLS OF QUANTITIES)

	Description of Goods/works/services (Procuring Entity to select one)	Quantity		CONFORMITY WITH TECHNICAL SPECIFICATIONS
	For items under drawings			(to be completed by Tenderer)
	B	C	D	E
9				
<u>ATTACHMENTS</u> (to be listed below and supplied by Procuring Entity)				
ETC.				

TECHNICAL SPECIFICATIONS FOR WORKS

- (a) A preliminary description of the proposed works/services and work method and schedule, including drawings and charts, as necessary, containing all required information by which the proposed works may be evaluated (e.g. technical characteristics, operational capacities, maintenance, environmental effect, etc.) together with manuals or instructions for use or any other relevant information and documentation, delivery/installation schedules, etc.;
- (b) A detailed statement of how the tenderer will carry out the works/services that will form an integral part of the Contract.

TABLE B. SCHEDULE OF REQUIREMENTS TABLE

(PLEASE SEE THE ATTACHED BILLS OF QUANTITIES)

Item	Description of Goods/works/services (<i>Procuring Entity to select one</i>)	Quantity	Unit price	Total Price
1	B	C	D	E
8				
9				
TOTALTENDER SUM				

Signature:

And seal/Stamp

Name:

Position:

Authorised for and on behalf of (*specify name of tenderer*) _____

Date _____

PART 3: CONTRACT

CONTRACT AGREEMENT

(1) THIS CONTRACT AGREEMENT is made_____ (specify date).

Between_____
[Insert complete name of Procuring Entity], and having its principal place of
Business at

[Insert address of Procuring Entity]

and [Insert name of Supplier, or contractor or service provider], and having its principal place of business
at [Insert address of Supplier, contractor or service provider].

(2) WHEREAS the Procuring Entity invited quotations for the Supply of Goods/works/services (select one) described in Table B, i.e. [insert brief description of Goods, works and Services] and has accepted a Quotation by the Tenderer in the sum of _____ [insert Contract Price in words and figures] (hereinafter called "the Contract Price").

(3) NOW THIS AGREEMENT WITNESSED AS FOLLOWS:

1. This Contract Agreement includes the following documents:

- (a) Table A. SCHEDULE OF REQUIREMENTS AND TECHNICAL SPECIFICATIONS (b)
- Table B. QUOTATIONSUBMISSION TABLE
- (c) FORM OF QUOTATION
- (d) Conditions of Contract

2. In consideration of the payments to be made by the Procuring Entity to the *Supplier/contractor/service provider* as hereinafter mentioned, the *Supplier/contractor/service provider* hereby covenants with the Procuring Entity to provide the Goods/works/services and to remedy defects therein in conformity in all respects with the provisions of the Contract.

3. The Procuring Entity hereby covenants to pay the Supplier/Contractor/service provider (*select one*) in consideration of the provision of the Goods/works/services (*select one*) and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

(4) In WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of Kenya.

For and on behalf of the Procuring Entity

Signed: [insert signature]
in the capacity of [insert title or other appropriate designation]
in the presence of [insert identification of official witness]

For and on behalf of the Supplier/Contractor/Service Provider (select one)

Signed: [insert signature of authorized representative(s) of the Supplier]
in the capacity of [insert title or other appropriate designation]
in the presence of [insert identification of official witness]

CONDITIONS OF CONTRACT

1. Language

The Contract as well as all correspondence and documents relating to the Contract exchanged by the Supplier/Contractor/Service Provider (*select one*) Provider and the Procuring Entity, shall be written in the English Language.

2. Eligibility

The goods shall have the nationality of an eligible country. All Goods and Related Services to be supplied under the Contract shall have their origin in Eligible Countries.

3. Notices

Any notice given by one party to the other pursuant to the Contract shall be in writing.

4. Governing Law

The Contract shall be governed by and interpreted in accordance with the Laws of Kenya, unless otherwise specified hereunder.

5. Settlement of Disputes

The Procuring Entity and the Supplier/Contractor/Service (*select one*) shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract. If the parties have failed to resolve their dispute or difference by such mutual consultation, either the Procuring Entity or the Supplier/Contractor/Service (*select one*) may give notice to the other party of its intention to commence arbitration. The dispute shall be referred to adjudication or arbitration in accordance with the laws of Kenya.

6. Supplier/Contractor/Service Provider Responsibilities

The Supplier/Contractor/Service Provider (*select one*) shall supply all the Goods included in the Schedule of Requirements.

7. Contract Price

Prices charged by Contractor under the Contract shall not vary from the prices quoted by the Contractor/Service Provider (*select one*) in its quotation.

8. Terms of Payment

The Contract Price shall be paid One hundred (100) percent of the Contract Price as follows (*select one*):

1. For Goods, price of goods received upon submission of a claim/invoice supported by the acceptance certificate issued by the Procuring Entity.
2. For Works, upon valuation by the Contractor of the portion of the works completed, such valuation to be accepted by the Procuring Entity, payments up to final completion certificate.
3. For Services, upon valuation by the Service Provider of the services completed, such valuation to be accepted by the Procuring Entity, payments upto final completion certificate.

9. Inspections and Tests

The Supplier/Contractor/Service Provider (*select one*) shall at its own expense and at no cost to the Procuring Entity carry out all such tests and/or inspections of the Goods, works or Services to confirm their conformity to technical specifications.

10. Warranty

The Supplier warrants that all the Goods are new, unused, and of the most recent or current models, and that they incorporate all recent improvements in design and materials, unless provided otherwise in the contract.

ITEM	DESCRIPTION	QTY	UNIT	RATE	KSHS
	<u>PROPOSED CONSTRUCTION OF OSSEN CHIEF'S OFFICE</u>				
	<u>ELEMENT NO. 1</u>				
	<u>SUBSTRUCTURES (ALL PROVISIONAL)</u>				
A	<u>Site clearance</u> Clear the site off grass, shrubs and all vegetation; cart away as directed	128	sm		
B	Excavate vegetable soil average 150mm deep and cart away as directed	128	sm		
C	<u>Excavation</u> Excavate trenches for strip foundation commencing from reduced levels commencing from stripped level average 1000mm deep and spread on site av. 10 meters away	45	cm		
D	Excavate for column bases depth not exceeding 1.50 meters from the reduced level and cart away as directed	3	cm		
E	Extra over excavation for excavating in rock.	7	cm		
F	Return, fill-in and rum selected excavated material	51	cm		
G	Remove and cart away from site surplus excavated material as directed	34	cm		
H	<u>Diposal of water</u> Keeping all excavations free from all water including spring or running water		Item		
J	<u>Planking and strutting</u> Uphold the sides of all excavations		Item		
K	<u>Filling</u> Hardcore filling in making up levels exceeding 250mm thick, depositing and compacting in layers of 300 mm maximum thickness	97	sm		
L	50mm thick murram blinding to surfaces of fill	111	sm		
M	<u>Antitermite treatment</u> TERMIDOR' or other equal and approved insecticide with a ten-years guarantee to surfaces of fill and tops of foundations	111	sm		
N	<u>Concrete blinding</u> 50mm thick mass concrete class Q (1:3:6) to bottoms of foundations	43	sm		
P	<u>Insitu concrete; reinforced; class 20 / (20mm); vibrated</u> Foundations, column bases and columns	9	cm		
Q	100mm thick bed	111	sm		
	Carried to collection				

ITEM	DESCRIPTION	QTY	UNIT	RATE	KSHS
	<u>(SUBSTRUCTURE CONTINUED)</u>				
	<u>Reinforcement</u>				
	<u>Bars; high yield steel; cold worked to B.S. 4461 including bends, hooks, tying wire and distance blocks</u>				
A	12mm bars	32	kg		
B	10mm bars	172	kg		
C	8mm bars	56	kg		
	<u>Fabric; B.S. 4483</u>				
D	Reference A142 mesh 200 x 200 mm , weight 2.22 kgs per square meter (measured net - no allowance made for laps) including bends, tying wire and distance blocks	111	sm		
	<u>Sawn formwork to insitu concrete as described:-</u>				
E	To sides and vertical of strip foundations,column bases and columns	39	sm		
F	Edges of ground floor slab; 75 to 150mm wide	46	lm		
	<u>Walling</u>				
G	200mm thick approved local natural stone; roughly squared to foundation walling; bedding and jointing in cement sand (1:3) mortar	57	sm		
	<u>Damp proofing</u>				
H	Polythene; 1000 gauge, 150mm laps (no allowance made to laps), horizontal; 1 no. layer laid on murrum blinding	111	sm		
	<u>Insitu finishings</u>				
J	14mm thick 2 No. coatwork cement sand (1:3) render; wood floated to concrete or blockwork base to walls; external	19	sm		
	<u>Prepare and apply three coats black bituminous paint on:-</u>				
K	Rendered plinths, externally.	19	sm		
	<u>Precast concrete (1:2:4/20) class 20/20 fair faced including moulds; bedded jointed and pointed in cement and sand (1:4) mortar as described</u>				
L	600 x 600 x 50mm Thick paving slabs laid on bed of sand(m.s.)	23	sm		
M	Mass concrete (1:3:6/38-38mm aggregate) Ex. 50 x 50mm splayed edging to paving slabs(m.s.)	38	lm		
	Carried to collection				

ITEM	DESCRIPTION	QTY	UNIT	RATE	KSHS
	<u>COLLECTION</u> From page KC//1 From page KC//2				
	TOTAL FOR ELEMENT ONE SUBSTRUCTURE CARRIED TO SUMMARY.....				

[illegible]

ITEM	DESCRIPTION	QTY	UNIT	RATE	KSHS
	<u>ELEMENT NO.4</u>				
	<u>ROOFING</u>				
	<u>Galvanized corrugated Sheet roofing; 28 gauge;Pre-painted</u>				
A	Roof covering not exceeding 45° from horizontal;fixing to timber structure (m/s) with roofing nails and neoprene washers J bolts nuts neoprene washers and caps.	151	sm		
	<u>Accessories, fixing as necessary to roof</u>				
B	Ridge and hip caps	32	lm		
C	Ditto but plain sheet to valley joints	12	lm		
	<u>CARPENTRY</u>				
	<u>The following in sawn celcured and treated cypress</u>				
D	150 x 50mm sawn cypress tie beam	98	lm		
E	150 x 50mm rafters	134	lm		
F	Ditto but to hips and valleys	47	lm		
G	150 x 50mm king posts	28	lm		
H	100 x 50mm sawn cypress struts and ties	144	lm		
J	100 x 50mm wall plate rag-bolted at 1200mm centres with 12mm diameter bolts (m/s)	66	lm		
K	75 x 50mm sawn cypress purlins	219	lm		
	<u>Wrot cypress, prime grade</u>				
L	200 x 25mm thick fascia board	41	lm		
M	200 x 25mm thick bargeboard	11	lm		
	<u>Prepare and apply three coats of 'CROWN SOLO' or other equal and approved polyurethane varnish to:-</u>				
N	Surfaces of timber; not exceeding 300mm girth external	52	sm		
	Carried to collection				

ITEM	DESCRIPTION	QTY	UNIT	RATE	KSHS
	Rain water disposal				
	The following in Approved Heavy Gauge plastic				
A	150mm diameter half round gutters fixed to fascia board with and including approved pattern brackets at 1000mm centres	41	lm		
B	Extra over gutter for 100 x 75mm square outlet	4	no		
C	Extra over gutter for stopped end	4	no		
D	100 mm Diameter down pipe fixed to wall with and including holder bats at 600mm centres (In No.12)	12	lm		
E	Extra over down pipe for swan neck off set	4	no		
F	Extra over down pipe for shoe	4	no		
Carried to collection					
	COLLECTION				
	Brought forward from page KC//6				
	Brought forward from page KC//7 above				
	TOTAL FOR ELEMENT FOUR ROOFING CARRIED TO SUMMARY				

ITEM	DESCRIPTION	QTY	UNIT	RATE	KSHS
A	ELEMENT NO. 5 DOORS Mild Steel Doors 900 x 2400mm high mild steel pannel door comprising of 6 No. Size 300 x 800mm high and 3No. Size 300 x 450mm high 10mm thick glass panels including 900 x 200mm and 900 x 300mm high double plates complete with 100 x 50 x 3mm RHS framing and metal lugs including purpose made hanging and locking accessories once primed with red oxide primer before delivery to the site including three lever mortice lock as per 'Union' Ref 2277 or other equal and approved manufacturer	3	no		
B	Ditto 1200 x 2400mm double swing Supply and fix the following ironmongery with screws to match.	2	no		
C	40mm Diameter rubber door stops Painting Prepare and apply three coats polyurethane varnish to:	7	no		
D	General surfaces of metal	24	sm		
TOTAL FOR DOORS CARRED TO SUMMARY PAGE					

ITEM	DESCRIPTION	QTY	UNIT	RATE	KSHS
	<u>ELEMENT NO. 6</u>				
	<u>WINDOWS</u>				
A	250 x 25mm Precast concrete window cill bedded and jointed with cement and sand (1:3) mortar <u>Casement window standard metal sections, permanent ventilators comprising of T-bar gauze and metal hood to full width of window,one coat primer by manufacturer complete with all necessary ironmongery fasteners and stays,steel for glazing with putty ,lugs to two jamps, cutting and planning to concrete or blockwork,fixing to head and cill with screws and plugging.</u>	8	lm		
B	Window overal size 1500 x 1500mm high	3	no		
C	Window overal size 1200 x 1500mm high	4	no		
D	Window overal size 800 x 1500mm high <u>4mm Thick clear glass and glazing fixed with and including putty to steel windows</u>	1	no		
E	Panes 0.1 - 0.5 square metres <u>Painting and Decorations</u> <u>On Metal work</u> <u>Prepare and apply three coats oil paint full gloss to Crown Solo or other equal and approved to: -</u>	15	sm		
F	General window surfaces; over 300mm girth internal	15	sm		
G	General window surfaces; over 300mm girth external	15	sm		
	TOTAL FOR WINDOWS CARRIED TO SUMMARY PAGE				

ITEM	DESCRIPTION	QTY	UNIT	RATE	KSHS
	<u>ELEMENT NO. 7</u>				
	<u>FINISHES</u>				
	<u>Wall finishes</u>				
	<u>Plaster; 12mm thick 2 No. coatwork, 9mm first coat of cement sand (1:6); 3mm second coat of cement and lime putty (1:10); steel trowelled to concrete or blockwork base generally to: -</u>				
A	Walls; internal	156	sm		
B	Gables external, rendered wall and concrete surfaces	32	sm		
C	Extra over horizontal pointing in 10mm thick rod in cement and sand (1:3) mortar to external wall	79	sm		
	<u>Painting and decorations</u>				
	<u>Prepare and apply three coats of first quality plastic emulsion paint to:</u>				
	<u>-</u>				
D	Plastered walls	156	sm		
E	Rendered surfaces of walls and beams/piers	32	sm		
	<u>Floor finishes</u>				
	<u>Cement and sand (1:4) screeding:</u>				
F	32mm thick screed prepared to receive non-slip ceramic floor tiles (m/s)	99	sm		
G	100 x 15mm skirting	81	lm		
	<u>Non-slip ceramic floor tiles as 'Saj Ceramics' or other equal and approved jointed and pointed with matching cement sand (1:4) mortar: colour quality and pattern to the Project Manager's scheme in;</u>				
H	400 x 400 x 8mm thick ceramic floor tiles fixed with an approved adhesive on prepared screed(m/s)	99	sm		
J	100 x 8mm skirting	81	sm		
	<i>Carried to Collection</i>				

ITEM	DESCRIPTION	QTY	UNIT	RATE	KSHS
	<u>(FINISHES CONTINUED)</u>				
	<u>Ceiling finishes</u>				
	<u>Approved wrot cypress; prime grade; pressure impregnated</u>				
A	100 x 25mm moulded cornice	97	lm		
	<u>Approved sawn softwood; second grade; pressure impregnated.</u>				
B	50 x 50mm brandering	268	lm		
C	75 x 50mm plugged	109	lm		
	<u>PLAIN SHEET FINISHINGS</u>				
	<u>Gypsum ceiling boards</u>				
D	13mm thick nailed to 50 x 50mm timber brandering (m/s), nails punched and puttied; set to pattern to ceilings	99	sm		
E	Extra; access panels 600 x 600mm, 50 x 50mm softwood framing all round; fixing with chromium plated screws and cup washers	2	No.		
	<u>Painting and Decorations</u>				
	<u>To wood surfaces</u>				
	<u>Knot, prime & stop and prepare and apply three coats polyurethane matt varnish on woodwork internally</u>				
F	Moulded cornice not exceeding 100mm girth	97	lm		
	<u>Prepare and apply three coats oil paint full gloss to Crown Solo or other equal and approved to: -</u>				
G	Softboard surfaces	99	sm		
	<i>Carried to collection</i>				
	<u>COLLECTION</u>				
	From page KC//10				
	From Above				
	TOTAL FOR FINISHES CARRIED TO SUMMARY PAGE				

	SUMMARY PAGE				
NO			PAGE NO.		AMOUNT
1	SUBSTRUCTURE (ALL PROVISIONAL).....		OCO// 3		
2	INTERNAL AND EXTERNALWALLING.....		OCO//4		
3	REINFORCED CONCRETE FRAME.....		OCO/ /5		
4	ROOFING.....		OCO//7		
5	DOORS.....		OCO//8		
6	WINDOWS.....		OCO//9		
7	FINISHES.....		OCO//11		
	TOTAL FOR BULDERS WORK CARRIED TO GRAND SUMMARY				

ITEM	DESCRIPTION	QTY	UNIT	RATE	KSHS
	PC AND PROVISIONAL SUMS				
A	Allow a provisional sum of Kenya Shillings One hundred and Fifty Thousand only (150,000.00) for Electrical installation works		SUM		150,000.00
A	Allow a provisional sum of Kenya Shillings One Hundred Thousand only (100,000.00) for Contingencies		SUM		100,000.00
B	Allow a provisional sum of Kenya Shillings Sixty Thousand only (60,000.00) for documentation, stationary and Supervision expenses for Project Technical Team from state Department of Public Works		SUM		60,000.00
Carried to collection					310,000.00

	Brought Down from Page No. PC/ 1 Above	310,000.00
	TOTAL FOR PC AND PROVISIONAL SUMS	310,000.00
	CARRIED TO GRAND SUMMARY	

GRAND SUMMARY PAGE

ITEM	DESCRIPTION		AMOUNT (KSH.)
1	PROPOSED CHIEF'S OFFICE	SPADM/1	
3	PROVISIONAL SUMS	PC/1	
TOTAL FOR CHIEF'S OFFICE TO TENDER FORM (VAT INCLUSIVE)			

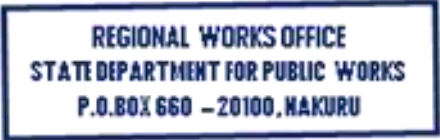
AMOUNT IN WORDS
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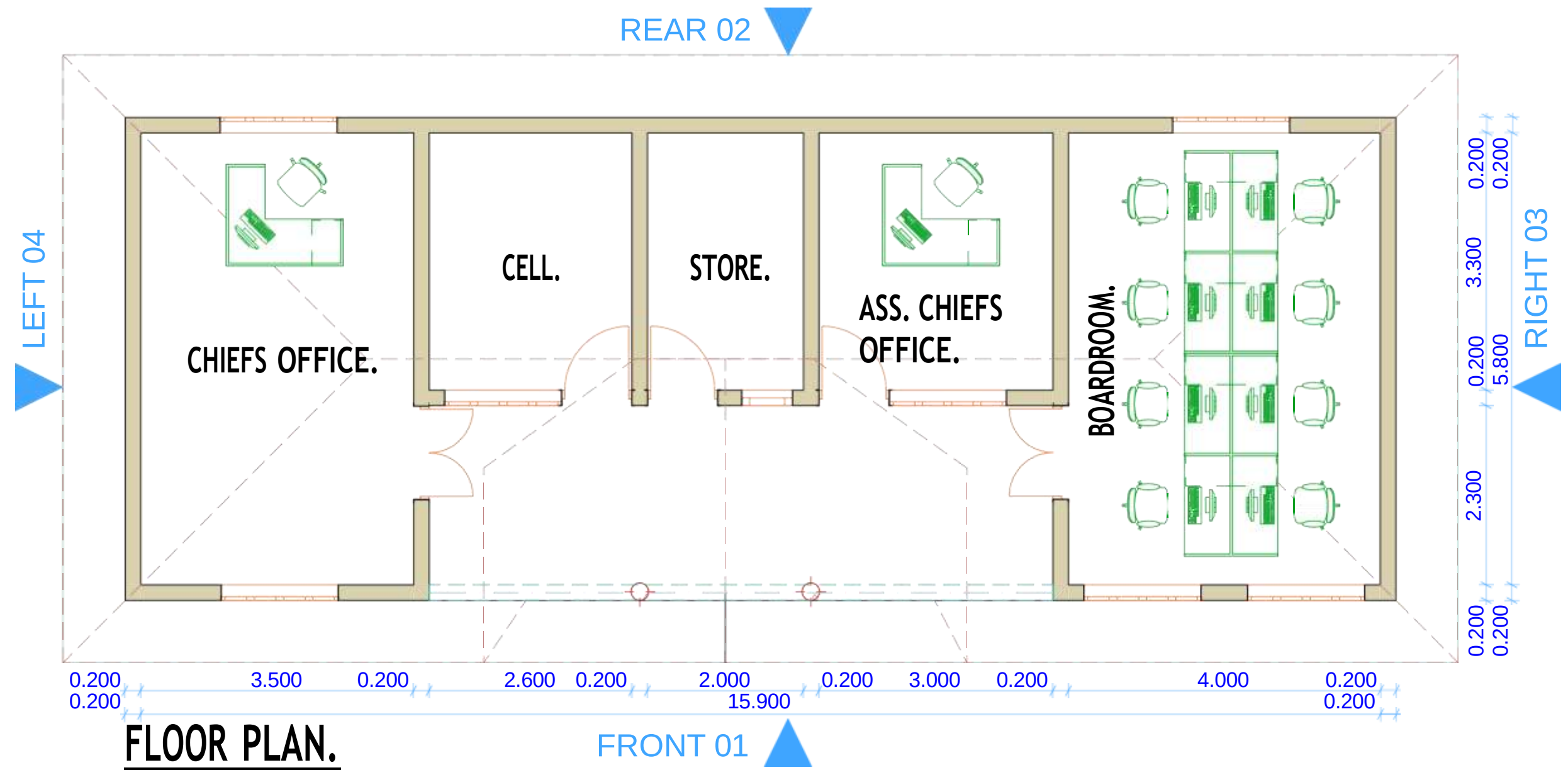
NAME OF TENDERER;.....
.....

ADDRESS.....
.....

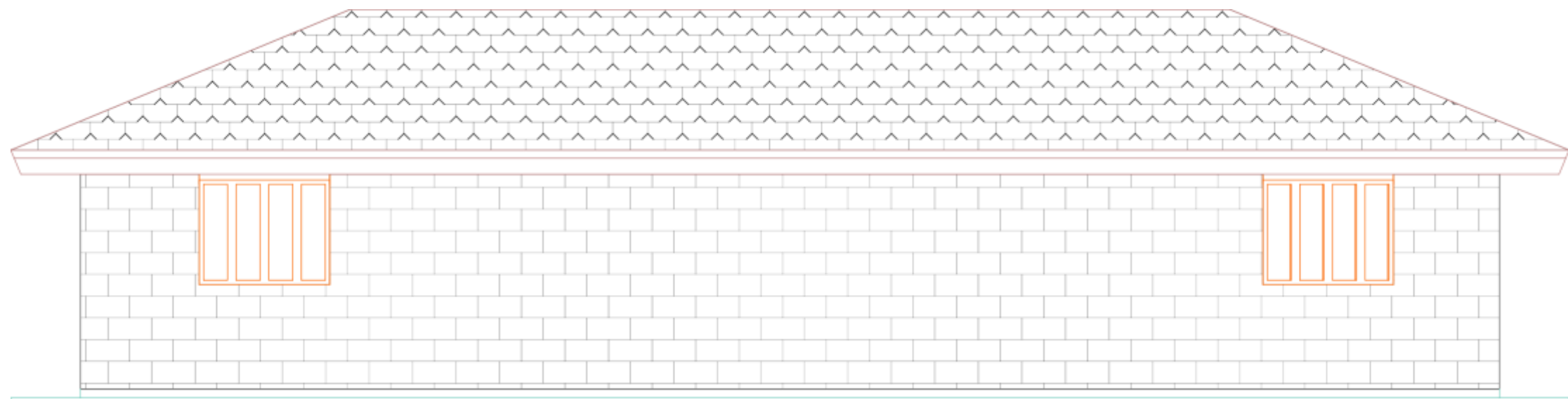
NAME OF WITNESS;.....
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ADDRESS.....
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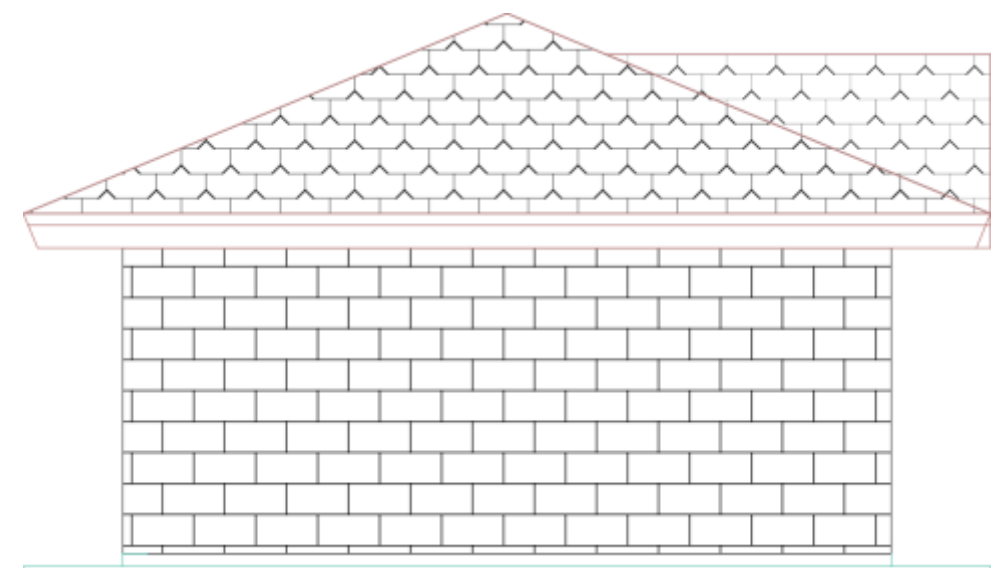
FLOOR PLAN.



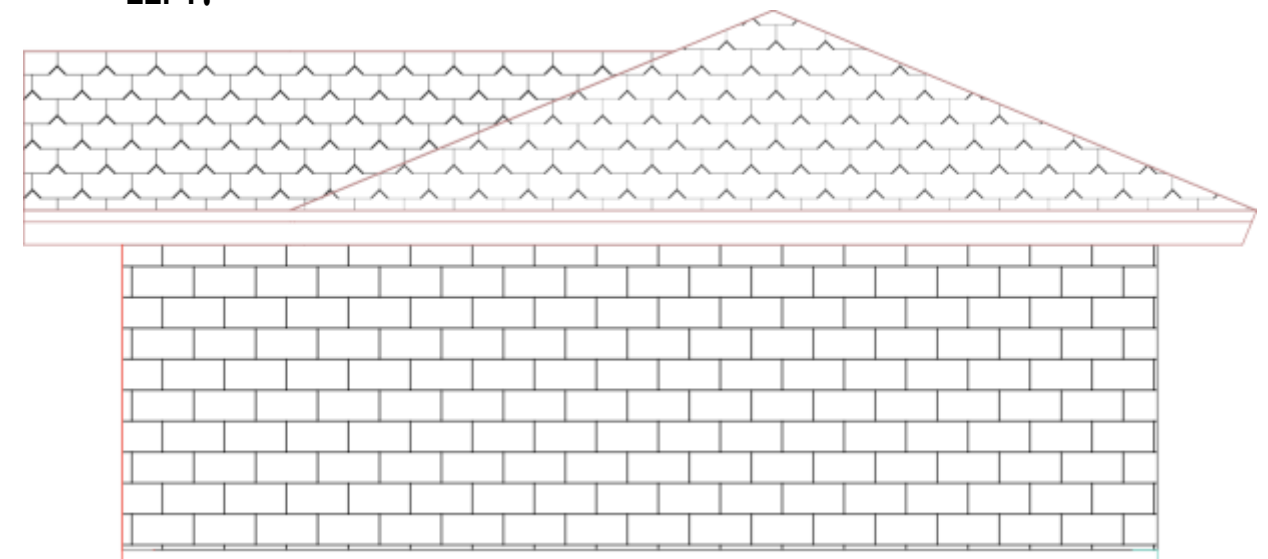
REAR.



FRONT.



LEFT.



RIGHT.

NOTES.

GENERAL.

All dimensions are in mm unless otherwise specified.
Drawings are not to be scaled only figured dimensions to be used.

CONSTRUCTION.

all slab at ground floor to be poured over 100 gauge polythene sheet on 50mm thick murrum blinding on hardcore.
all soil under slab around and under foundation to be protected for termite control.

CIVIL.

all soil on cut embankment to be stabilized, the slope not to exceed the natural angle of repose.

STRUCTURAL.

all black cotton soil to be removed from all buildings and paved surfaces.
for all R C work refer to structural Engineers details.
depth of foundation to be determined on site to S Es approval.
all walls less than 150mm thick to be reinforced with woop iron at every alternate course.
all adjacent RC work and necessary wallos to be bedded with woop iron at every alternate course.

ELECTRICALS

all conduits must be laid before plastering.

Project:	PROPOSED CONSTRUCTION OF CHIEFS OFFICE.		
Client:	OSSEN CHIEFS OFFICE P.O BOX KENYA.		
Client's Approval.....	Date.....		
Drawing title:	FLOOR PLAN, ELEVATIONS.		
Scale (S)	1:100		
Project no:	OCO/BN/08/2026.		Drawing no:
			OCO/01/01.
	Name	Date	
Drawn/Designed	M.C. KIBET	AUGUST, 2026	
pproved	ARCH. ISAAC KIBAARA	AUGUST, 2026	
	ARCH. ISAAC KIBAARA		
	REGIONAL WORKS OFFICER - SOUTH RIFT REGION		
MINISTRY OF LANDS, HOUSING, PUBLIC WORKS AND URBAN DEVELOPMENT.			
STATE DEPARTMENT FOR PUBLIC WORKS ,			
REGIONAL WORKS OFFICE,			
SOUTH RIFT REGION,			
P.O BOX 660 - 20100,			
NAKURU-KENYA			
FOR THE GOVERNMENT OF THE REPUBLIC OF KENYA			